

**Sullivan County Funding Corporation  
548 Broadway  
Monticello, New York 12701  
(845) 428-7575 – telephone  
(845) 428-7577 – fax**

**SPECIAL MEETING MINUTES  
February 10, 2025**

**I. CALL TO ORDER**

Chairman Siegel called to order the special meeting of the Sullivan County Funding Corporation at approximately 11:52 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

**Members Present-**

Howard Siegel  
Kathleen Lara  
Scott Smith  
Ira Steingart  
Joseph Perrello

**Members Absent-**

Philip Vallone  
Paul Guenther  
Sean Brooks

**Staff Present-**

Jennifer Flad, Executive Director  
Ira Steingart, Chief Executive Officer  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

None

**Others Present-**

Walter F. Garigliano, SCFC Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Perrello, and seconded by Ms. Lara, the Board voted and unanimously approved the October 21, 2024 special meeting minutes.

**IV. BILLS AND COMMUNICATION**

There was none.

**V. QUARTERLY FINANCIAL REPORT**

There were no questions.

**VI. NEW BUSINESS**

On a motion made by Ms. Lara, and seconded by Mr. Steingart, the Board reviewed and discussed the **Corporation's Procurement Policy, Investment Policy, and Disposition of Real Property Guidelines**. Chairman Siegel called the motion to question, the Board voted, and the policies and guidelines were unanimously approved.

On a motion made by Ms. Lara, and seconded by Mr. Smith, the Board conducted its annual review of the **Corporation's Mission Statement and Performance Measurements**. Chairman Siegel called the motion to question. All present members of the Board voted in favor of approving the Mission Statement and Performance Measurement Report. The absent members will be sent an email for their review and approval.

Chairman Siegel referred to the **2024 Board Self Evaluation Forms** which will be compiled and presented to the Board at the next scheduled meeting.

**VII. AJOURN**

On a motion made by Mr. Perrello, and seconded by Mr. Smith, the Board adjourned the meeting at approximately 11:54 AM.

Respectfully submitted:  
Bethanii Padu, Economic Development Coordinator

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